



# राजधानी इंजीनियरी कलेज RAAJDHANI ENGINEERING COLLEGE

(Managed by Samriddhi Educational Trust, Bhubaneswar, Odisha)  
Approved by AICTE, New Delhi and Affiliated to BPUT and SCTE & VT Govt.  
of Odisha, Accredited by "NBA" Recognized by DST, Govt. of India as SIRO  
Accredited by NAAC - "A" Grade

Ref. No. : REC/PO/25/2981

Date : 08.11.2025

## Office Order

(SC/ST Development Committee)

Following guidelines of AICTE, UGC, Affiliating University, and Govt. of Odisha, The SC/ST Development Committee is constituted in Raajdhani Engineering College, Bhubaneswar, with following members for prevention of atrocities against SC/ST students under the Act No. 33 of the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989.


| Sl. No | Name and designation  | Position in the committee | Signature |
|--------|---|---------------------------|-----------|
| 1      | Dr. Alok Kumar Mohapatra,<br>Principal                                    | Chairman                  |           |
| 2      | Prof. Pranab Kishore Behera<br>Asst. Prof. in MBA                         | Convener                  |           |
| 3      | Prof. Ratikanta Sahoo<br>Asst. Prof in Mech Department                    | Member                    |           |
| 4      | Mrs. Jigynasha Patnaik<br>Asst. Prof in ECE Department                    | Member                    |           |
| 5      | Ms. Sujata Panda<br>Asst. Prof in CSE Department                          | Member                    |           |
| 6      | Mr. Chandan Kumar Nayak<br>Student 2 <sup>nd</sup> year, Mech Engineering | Member                    |           |
| 7      | Mr. Soubhagya Sethi<br>Student 3 <sup>rd</sup> year, Civil Engineering    | Member                    |           |

### Role and Responsibilities:

1. To counsel and guide SC/ ST students and help them to manage academic and personal issues if any.
2. To inform the SC/ST students regarding various scholarships / program of State Govt. and UGC.
3. Function as a Grievances Redressal Cell for the grievances of SC/ST students and employees of the college and render them necessary help in solving their academic as well as administrative problems.
4. To ensure the Prevention of Atrocities on the SC, ST Staff, Faculty and Students.

Principal  
Raajdhani Engineering College  
Bhubaneswar

5. To hear and resolve the issues/complaints if any; of such nature of Atrocity reported/complained.

  
Principal  
Principal  
Raajdhani Engineering College  
Bhubaneswar

Copy to:

1. Person concerned
2. Registrar, Biju Patnaik University of Technology, Rourkela
3. Director, DTET, Cuttack
4. Vice- Chairman, SCTE&VT
5. AICTE, new Delhi
6. Govt. of Odisha, SDTE for information and necessary action



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Ref. No. : REC/PC/25/2982

Date : 08/11/2025

## CIRCULAR

It is hereby informed to all the members of the **SC/ST Welfare Committee** that a meeting has been scheduled on **29/10/2025 at 1:30PM**. The meeting will be conducted in **the HoD chamber, Dept. of MBA**. All are requested to attend the meeting without fail.

### **Agenda:**

- 1) Reminding students to apply for the scholarship (State Scholarship, E-Medhabruti, National Scholarship) - 2025-26 before the deadline.
- 2) To take the suggestions of all the members for future programs.
- 3) Overall monitoring whether they availing benefits from different schemes from different Departmental HoD.

  
**Convenor**  
SC, ST Cell  
REC, Bhubaneswar

Copy to: All members of the Committee



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Ref. No. : REC/PC/25/2983

Date : 08/11/2025

## MINUTES OF MEETING

Date: 29.10.2025

Time: 01:30PM

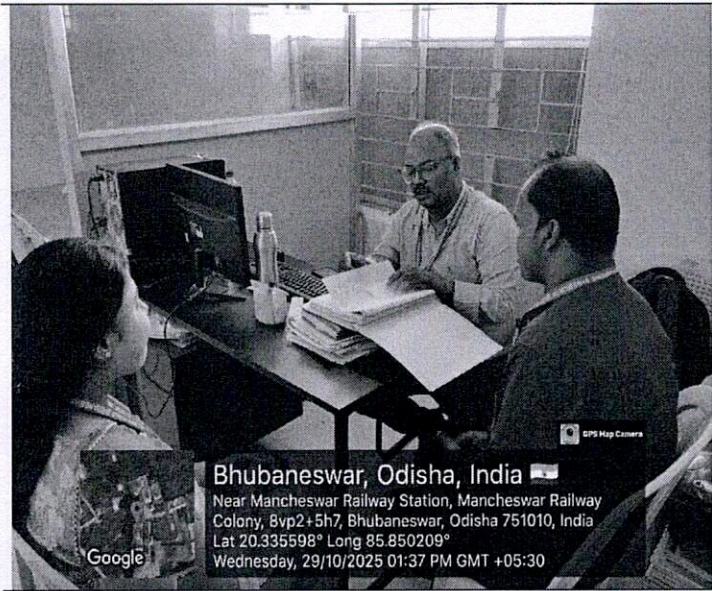
A meeting of **SC/ST Welfare Committee** was held in HoD chamber, Dept of MBA on **29/10/2025 at 1:30 pm**. The meeting was chaired by Prof. Pranab Kishore Behera who also came with the proposals. The following members were present

### Following points are discussed

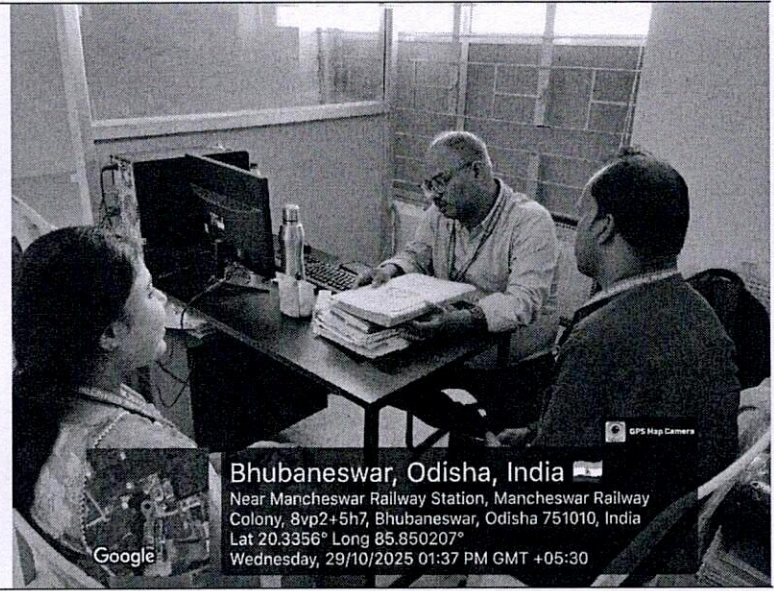
- Students list to be taken from SWO next month after application
- Information regarding SC/ST Schemes to be circulated among the students.
- The session led by Prof. P.K. Behera commenced with a focus on strategies aimed at effectively addressing grievances, particularly emphasizing the importance of fostering a secure and inclusive environment for all SC/ST students.
- Deliberations within the committee ensued, centering on various concerns surrounding grievances, harassment, and discrimination faced by SC/ST students. The committee reviewed reported incidents and actions taken since the previous meeting. engaging in thorough discussion.
- In a unanimous decision, the committee resolved to strengthen efforts in promptly investigating and resolving complaints, with a commitment to providing support to affected individuals and implementing proactive measures to prevent recurrence.

### Members present

| SL. NO. | NAME                        | DESIGNATION            | POSITION     | SIGNATURE |
|---------|-----------------------------|------------------------|--------------|-----------|
| 1       | Prof. Pranab Kishore Behera | Asst. Professor (MBA)  | CONVENOR     |           |
| 2       | Prof. Ratikanta Sahoo       | Asst. Professor (Mech) | CO-ORDINATOR |           |
| 3       | Prof. Jigyansha Pattnaik    | Asst. Professor (ECE)  | MEMBER       |           |
| 4       | Prof. Sujata Panda          | Asst. Professor (CSE)  | MEMBER       |           |

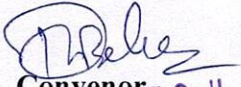


Bhubaneswar, Odisha, India  
Near Mancheswar Railway Station, Mancheswar Railway Colony, 8vp2+5h7, Bhubaneswar, Odisha 751010, India  
Lat 20.335598° Long 85.850209°  
Wednesday, 29/10/2025 01:37 PM GMT +05:30



Bhubaneswar, Odisha, India  
Near Mancheswar Railway Station, Mancheswar Railway Colony, 8vp2+5h7, Bhubaneswar, Odisha 751010, India  
Lat 20.3356° Long 85.850207°  
Wednesday, 29/10/2025 01:37 PM GMT +05:30

Members attending SC/ST Committee Meeting on 29/10/25 at 1:30pm in HoD chamber, Dept of MBA.

  
Convenor  
SC, ST Cell  
REC, Bhubaneswar

  
Coordinator