



राजधानी इंजीनियरी कलेज RAAJDHANI ENGINEERING COLLEGE

(Managed by Samriddhi Educational Trust, Bhubaneswar, Odisha)
Approved by AICTE, New Delhi and Affiliated to BPUT and SCTE & VT Govt.
of Odisha, Accredited by "NBA" Recognized by DST, Govt. of India as SIRO
Accredited by NAAC - "A" Grade

Ref. No. : REC/PO/25/2251

Date : 11/08/25

Office Order

(Grievance and Redressal Committee)

In obedience to the provisions laid down in AICTE act 2012 (Establishment of mechanism for grievance redressal) a grievance redressal committee has been constituted in Raajdhani Engineering College, Bhubaneswar in order to sort out the grievances of students, staff and faculty and their redressal with immediate effect.

Sl.No	Name and designation	Position in the committee
1	Dr. Alok Kumar Mohapatro, Principal, Raajdhani Engineering College, Bhubaneswar	Chairman Principal
2	Prof. Prasant Kumar Pani Professor, Raajdhani Engineering College, Bhubaneswar	Convener Raajdhani Engineering College
3	Prof. Ratikanta Sahoo Asst. Prof in ME, Raajdhani Engineering College,	Member
4	Prof. Pranab Kishore Behera Professor,, Raajdhani Engineering College, Bhubaneswar	Member
5	Prof. Rajeswari Chhualsingh Asst. Prof , MCA, Raajdhani Engineering College,	Member
6	Prof. Achintya Sahoo Asst. Prof CE, Raajdhani Engineering College, Bhubaneswar	Member
7	Prof. Sangram Keshari Sahoo Asst. Prof in EE, Raajdhani Engineering College, Bhubaneswar	Member
8	Prof. Barsha Bijayini Muduli Asst. Prof in BSH, Raajdhani Engineering College,	Member
9	Binod Behera	Parent
10	Bishal Panigrahi [2nd year] MCA	Student re-presentive
11	Pratap Nayak [3 rd year] MECH	Student re-presentive
12	Jhankita Das [2nd year] MBA	Student re-presentive
13	Soumya Ranjan Jena [3 rd year] EE	Student re-presentive
14	Sumitra Samal [3 rd year] AIML	Student re-presentive
15	Saswat Kumar Nayak [3 rd year] CIVIL	Student re-presentive
16	Mr. Monoj Kumar Muduli Administrative officer, Raajdhani Engineering College,	Member

Roles and Responsibilities:

Near Mancheswar Railway Station, P.O. : Mancheswar Railway Colony, Bhubaneswar, Khordha - 751017, Odisha
Mob. 9937888555, 9938024011, Visit us at : www.rec.ac.in, E-mail : info@rec.ac.in

1. The grievance and redressal committee should look after all the complains, appeals and grievances apart from students/staff/faculty from time to time in order to solve their problems and provide them the legal justice.
2. The committee should be impartial, neat, clean and fair while exercising its power and takes decision in order to provide impartial judgements to the related victims.
3. To prevent the irregularity in the admission process if complains/anomalies /discriminatory practises against students are visible.
4. To ensure and protect the denial quality of education as assured by the Institute.
5. To ensure and check non-transparent or unfair means/policies in the process of evaluation.
6. The committee shall be convened at least a meeting once in a month for monitoring the related activities if any.



Principal

Principal
Raajdhani Engineering College
Bhubaneswar

Copy to:

1. Person concerned
2. Registrar, Biju Patnaik University of Technology, Rourkela
3. Director, DTET, Cuttack
4. Vice- Chairman, SCTE&VT

For information and necessary action



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Ref. No. :

Date : 28/10/25

NOTICE

Dear All,

It's informed to all the members of Grievance and Redressal Committee that a meeting is organized on 28.10.2025 at 03:30 PM in Room No A 303 to discuss the following agenda. All the members should attend meeting positively.

Agenda for Meeting on 28.10.2025 at 3:30 PM in A 303

1. Semester Exam Smoothly Conduct
2. At The Time Of Exam Transportation Will Be Organized Smoothly
3. Safety & Development Methodology
4. Food Quality Of Canteen
5. Grievance collection from hostel

Regards,

Convener

Grievance and Redressal Committee



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Ref. No. :

Date : 28/01/25

MINUTES OF MEETING

A Meeting was held to discuss the following points.

1. The committee will determine a resolution which may include reevaluation, adjustment of marks or other corrective action.
2. Problem regarding transportation will be discuss among us and knowing college administration.
3. Colleges are taking steps on safety and development of college. How it will be implement these innovative steps.
4. Encourage Canteen to implement quality control measures of food. Encouraging students and staffs to provide Feedback on food quality.
5. By implementing effective grievance collection systems, hostels can foster a supportive environment, address student concerns and enhance overall satisfaction.

Following members were present in the meeting.

Sl No	Name	Designation	Department	Signature
1.	Prof.P.K.Pani	Asst. Prof	ECE	
2.	Prof A. Sahoo	Asst. Prof	CIVIL	
3.	Prof B.B.Muduli	Asst. Prof	BSH	
4.	Prof P.K.Behera	Asst. Prof	MBA	
5.	Prof R.Chhualsingh	Asst. Prof	CSE	
6.	Prof R.Sahoo	Asst. Prof	MECH	
7.	Prof S.K.Sahoo.	Asst. Prof	EE	

Next Meeting:

[27/01/2026, 02:30PM, and Room No: A -303].

Convener

Grievance and Redressal Committee



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Ref. No. :

Date : 19/7/25

NOTICE

Dear All,

It's informed to all the members of Grievance and Redressal Committee that a meeting is organized on 19.07.2025 at 03:30 PM in Room No A 303 to discuss the following agenda. All the members should attend meeting positively.

Agenda for Meeting on 19.07.2025 at 3:30 PM in A-303

1. Formation of new grievance redressal committee
2. Grievance collection from faculty and student side.
3. Grievance collection from hostel, transport, canteen, etc.
4. Periodic Activities by the committee
5. Others

Regards,


Convener

Grievance and Redressal Committee



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Ref. No. :

Date : 19/7/25

MINUTES OF THE MEETING

Date: 19.7.2025

Venue: A-303

Time: 12.00PM

Agenda

Discussion on strengthening and organizing Anti-Ragging and Grievance Committee activities for the upcoming academic session.

Points Discussed

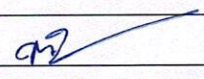
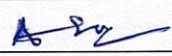
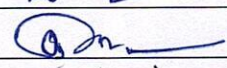
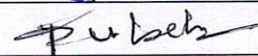
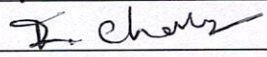
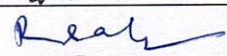
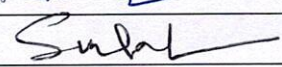
- 1. Formation of New Anti-Ragging Committee Circular**
 - It was decided to draft and circulate a revised circular regarding the formation of the new Anti-Ragging Committee for the academic year 2025-26.
- 2. Notification to the Students by Anti-Ragging Cell**
 - The Anti-Ragging Cell will issue a formal notification to inform all students about anti-ragging policies, contact points, and committee members.
- 3. Notification to the Faculty**
 - Faculty members will also be notified about the anti-ragging policies and their roles and responsibilities in ensuring a ragging-free campus.
- 4. Anti-Ragging Poster**
 - A new anti-ragging awareness poster will be designed and displayed prominently on campus to educate and remind students about anti-ragging measures.
- 5. Vision & Mission of the Anti-Ragging Committee**
 - The vision and mission statement of the committee will be formulated and included in the official circular and posters to reflect the committee's objectives and ethical guidelines.
- 6. Periodic Activities by the Committee**
 - The committee will plan and conduct periodic activities such as awareness programs, counseling sessions, and workshops to maintain vigilance and encourage a healthy campus environment.
- 7. Distribution of Activities Among Members**
 - The following faculty members were assigned responsibility for overseeing anti-ragging -related activities for their respective departments/programs:

Program/Department	Faculty In-Charge
MCA 2 nd Year & B. Tech (CSE)	Prof. Rajeswari Chhualsingh
Mechanical Diploma & B. Tech (Mech)	Prof. Ratikanta Sahoo

Civil Diploma & B.Tech (Civil)	Prof. Achintya Sahoo
EE & EEE Diploma & B.Tech (EE & EEE)	Prof. Sangram Keshari Sahoo
MBA 2 nd Year	Prof. Pranab Kumar Behera
B. Tech 1 st Year	Prof. Prasant Kumar Pani
Diploma 1 st Year	Prof. Barsha Bijayini Muduli

All responsibilities are to be fulfilled **on or before 10th August 2025**.

Members Present

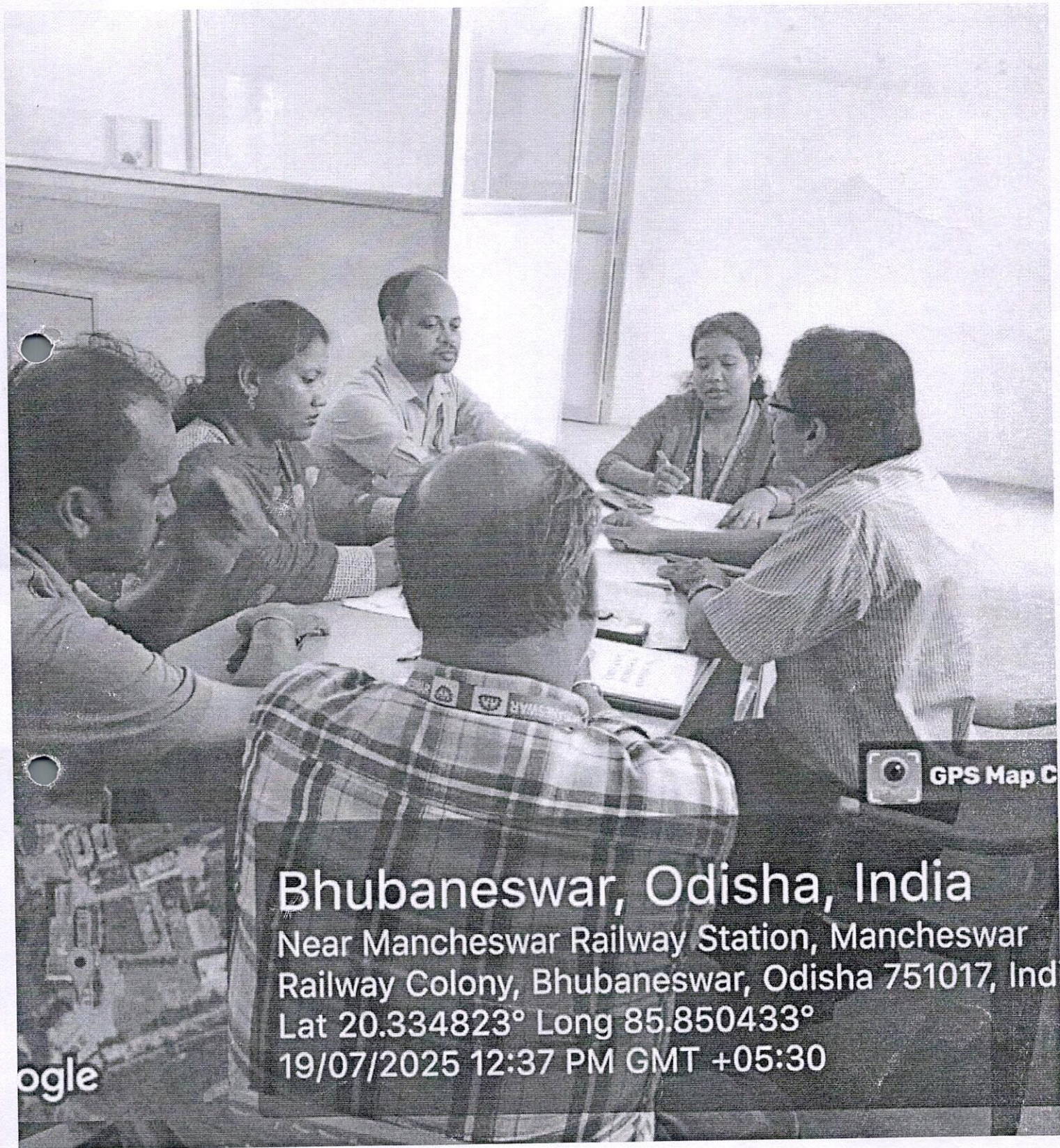
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2.	Prof A. Sahoo	Asst. Prof	CIVIL	
3.	Prof B.B.Muduli	Asst. Prof	BSh	
4.	Prof P.K.Behera	Asst. Prof	MBA	
5.	Prof R.Chhualsingh	Asst. Prof	CSE	
6.	Prof R.Sahoo	Asst. Prof	MECH	
7.	Prof S.K.Sahoo.	Asst. Prof	EE	

Meeting Concluded With:

- A mutual agreement to execute the above action items promptly.
- A follow-up meeting is to be scheduled post 10th August 2025 for review.


Convenor





GPS Map C

Bhubaneswar, Odisha, India

Near Mancheswar Railway Station, Mancheswar
Railway Colony, Bhubaneswar, Odisha 751017, Ind
Lat 20.334823° Long 85.850433°
19/07/2025 12:37 PM GMT +05:30

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