



IQAC CELL
RAAJDHANI ENGINEERING COLLEGE
BHUBANESWAR, ODISHA
Minutes of Meeting

Date: - 12.12.2020

Meeting was held on 12.12.2020 at 10.30 am in the conference hall of the Institute. Following members were present for the meeting:

1. Prof. (Dr.) Bimal Sarangi, Chairman
2. Prof. (Dr.) Sanjay Kumar Behera, Coordinator
3. Prof. G. S. Mishra, Director (T & P), REC & Member
4. Prof. R. Choudhury, Director (Admn), REC & Member
5. Prof. (Dr.) S. C. Panigrahi, Dean (R & D) & Member
6. Prof. U. K. Jena, HOD (CSE) & Member
7. Prof. B. Pradhan, HOD (ECE) & Member
8. Prof. D. P. Mohanty, HOD (EEE) & Member
9. Prof. B. Roul, HOD (ME) & Member
10. Prof. T. P. Satapathy, HOD (BSc & H) & Member
11. Prof. D. Mishra, HOD (MBA) & Member
12. Prof. R. K. Samantray, Asst. Prof. (ECE) & Member
13. Prof. D. Das, Asst. Prof (Mech) & Member
14. Mr. N. Mohapatra, Administrative Staff & Member

The following points were discussed.

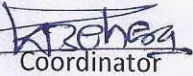
1. The IQAC coordinator presented the action taken report of previous meeting held on 20.07.2020.
2. As per notification of the university all the even semester examination will be held in online mode. HODs are advised to update their student's information as required.
3. All HODs are required to submit the proposals to conduct the webinar on IPR, research methodology and entrepreneurship development by 20.12.2020.
4. All HODs are required to submit the proposals to conduct the online skill development program by 30.12.2020.
5. Dr. R. Sahu will be coordinator for the online orientation and induction program for newly admitted students. She has to submit the details of proposal by 30.12.2020.
6. All HODs are required to submit the details report on the progress of SWAYAM courses of their faculties and students by 20.12.2020.

Handwritten signatures and initials of the meeting participants, including names like Bimal Sarangi, Sanjay Kumar Behera, G. S. Mishra, R. Choudhury, S. C. Panigrahi, U. K. Jena, B. Pradhan, D. P. Mohanty, B. Roul, T. P. Satapathy, D. Mishra, R. K. Samantray, D. Das, and N. Mohapatra.



Action taken report of the meeting held on 12.12.2020

Sl. No.	Action Plan	Action Taken
1.	To discuss about the online examination process for even semester of university.	For the online examination, the required information of students details have submitted to the university.
2	Conduct of webinar on IPR, research methodology and entrepreneurship development.	The Mechanical Engineering Department and MBA Department have successfully conducted the webinars on IPR, research methodology and entrepreneurship development.
3	Conduct of online skill development program for students.	All HODs submitted the status of different skill development programs for students.
4	Conduct of online orientation and induction program for newly admitted students	Completed.


Coordinator


PRINCIPAL

IQAC Cell

IQAC COORDINATOR

RAAJDHANI ENGINEERING COLLEGE

BHUBANESWAR





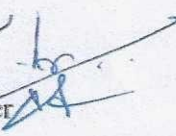


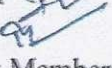



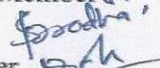

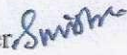


IQAC CELL
RAAJDHANI ENGINEERING COLLEGE
BHUBANESWAR, ODISHA

Minutes of Meeting

Date: - 30.06.2021

The meeting was held on 29.06.2021 at 3:30 pm in the conference hall of the Institute. Following members were present in the meeting:

1. Prof. (Dr.) Bimal Sarangi, Chairman 
2. Prof. (Dr.) Ranjan Kishore Mallick, Coordinator 
3. Prof. G. S. Mishra, Director (T & P), REC & Member 
4. Prof. R. Choudhury, Director (Admn), REC & Member 
5. Prof. (Dr.) S. C. Panigrahi, Dean (R & D) & Member
6. Prof. (Dr.) Srikant Kumar Dash, HOD (EEE), Member
7. Prof. U. K. Jena, HOD (CSE) & Member 
8. Prof. P. K. Pani, HOD (ECE) & Member 
9. Prof. T. P. Satapathy, HOD (BSc & H) & Member 
10. Prof. (Dr) S. K. Behera, HOD (CE) & Member
11. Prof. D. Das, Asst. Prof (Mech) & Member 
12. Prof. S. S. Beura, Member
13. Mr. N. Mohapatra, Administrative Staff & Member 
14. Mr. Sourav Pradhan, Student & Member 
15. Mr. Rakesh Kumar Das, Student & Member 
16. Shri Sabya Sachi Mishra, MD, Nayagarh Sugar Complex & Member 

Following decision were taken in the meeting held on 29.06.2021

1. IQAC Coordinator presented the action taken report of the meeting held on 29.05.21.
2. Principal informed all department head to submit the list of books and suggested to submit the same by 04.07.21.
3. Principal informed all department head regarding the upgradation of laboratory and advised all HOD to submit the final list of equipments including the quotations of companies by 08.07.21 for discussion.
4. Principal reviewed the club activities of various clubs and fixed another meeting on 10.07.21 at 3pm in his office with coordinators of different clubs.




Principal
raajdhani Engineering College
Rhubaneswar

Action taken report of the meeting held on 29.06.2021

Sl. No.	Action Plan	Action Taken
1.	Up-gradation of Library	Professor in charge Library Prof. Manas Ranjan Das submitted the list of books to be purchased for the year 2021-22 to IQAC Co-ordinator on 04.07.21.
2	Purchase of Laboratory equipments	All HODs submitted list of laboratory equipments to be purchased and the copy of quotations to IQAC Co-ordinator with a copy to Principal on 08.07.21
3	Club activities	All HOD submitted the annual planning of different club activities to IQAC Co-ordinator with a copy to Principal on 10.07.21

Co-ordinator - IQAC
Raajdhani Engineering College
Bhubaneswar

IQAC COORDINATOR

